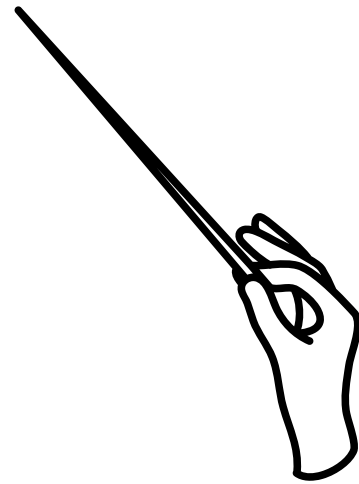


FIRST CHOIR REHEARSAL CHECKLIST

BEFORE REHEARSAL

- ☐ Risers/Seating set up
- ☐ Folders or binders labeled and distributed
- ☐ Warm-up plan prepared (vocal + physical)
- ☐ Name tags or seating chart ready (if needed)
- ☐ Keyboard/piano tuned and accessible
- ☐ Repertoire selected and copied (start with one easy read-through piece)
- ☐ Sign-in sheet or attendance system in place
- ☐ Tech check (speakers, Bluetooth, slides, metronome app if used)



DURING REHEARSAL

- ☐ Welcome & icebreaker. Set a positive tone.
- ☐ Go over expectations (rehearsal expectations, music handling, phones, etc.)
- ☐ Vocal warm-up (include breath, range, diction, and blend)
- ☐ Work on a familiar or accessible piece (something achievable to boost confidence)
- ☐ Keep rehearsal pace lively and encouraging



AFTER REHEARSAL

- ☐ Reflect and take notes (What went well? What needs adjusting?)
- ☐ Adjust seating or sectioning if needed
- ☐ Follow up with students or send a welcome message
- ☐ Update attendance and voice part spreadsheet
- ☐ Plan next rehearsal based on what was achieved



PRO TIPS

- ☐ Begin with a win: choose a piece they'll feel good singing right away.
- ☐ Smile and keep the energy warm and calm – they'll match your tone.
- ☐ Don't overload with music – 1–2 pieces max is plenty for Day 1.
- ☐ Leave time for connection: building community is just as important as sound.

